



Oakfield Short Stay School

Charging and Remissions Policy

Oakfield Short Stay School	
Published	September 2025
Review Date	September 2026

Charging and Remissions Policy

Oakfield Short Stay School applies the principle that schools cannot gain financially from sending pupils to the school.

Permanently Excluded Pupils

The School as a Pupil Referral Unit (PRU) is required by the DfE to make charges to schools for permanently excluded pupils. This amounts to the Average Pupil Led Funding from the date of exclusion to the end of the financial year.

For Permanently Excluded pupils this is also applied to pupil premium if applicable. This again is from the date of exclusion to the end of the financial year, but in this instance, Oakfield retains the income.

Dual Registration Pupils

The school makes the same charges to schools for pupils who are on a dual registered basis.

The Average Pupil Led Funding is charged to schools on a daily rate (APLF/190) termly, until the child leaves Oakfield. This money is again paid to the LA, to offset the cost of Oakfield.

Similar charges are applied for Pupil Premium on a daily basis, if applicable. This income is retained by Oakfield.

Details of the current annual and daily charges can be found in the public Leicestershire schools forum pack from the preceding financial which can be accessed via <https://democracy.leics.gov.uk/>

Admissions

There is no charge for admissions.

School meals

There is no charge to children for meals

Activities that take place during school hours (this does not include the break in the middle of the school day)

There is no charge for activities during school hours. There is no charge for transport during school hours or to school-organised activities.

Activities that take place outside of school hours (non-residential)

There is no charge for activities that take place outside of school hours when they are:

- part of the set curriculum
- part of the school's basic curriculum for religious education.

Optional extras

The school may charge for optional extras.

Optional extras are:

- education provided outside of school time that is not:
 - a) part of the National Curriculum
 - b) the school
 - c) part of religious education

Activities that take place partly during school hours either on or off site will not be charged.

Residential activities

Our school may charge for:

- education provided on any visit that takes place during school hours
- education provided on any visit that takes place outside school hours if it is part of the National Curriculum, or part of religious education
- travel costs where the residential activity is classed as being within school hours
- residential activities that take place during school hours.

Damage to property and breakages

Oakfield reserves the right to charge for any damages to school property.